

Academic Guidelines

Lorma Colleges, College of Nursing offers a four-year baccalaureate program leading to Bachelor of Science in Nursing (B.S.N).

This is the study of Biological and Physical Sciences, the Social Sciences, the Humanities, and other Liberal Arts courses. It focuses on nursing foundations, theories, and Related Learning Experiences that prepare a student to become a caring, committed, and competent professional nurse.

The program provides a strong foundation to strengthen the professional nurse's pursuit for excellence in nursing leadership, in nursing education, nursing practice and nursing research

I. ADMISSION REQUIREMENTS

A. Freshmen

1. He/she should take and pass the Career Guidance Evaluation administered by the Guidance Office.
2. He/she must submit the following documents:
 - High School card (Form 138)
 - Certificate of good moral character by the Principal/Guidance
 - Photocopy of Birth Certificate
 - Certificate of scholarship for Valedictorians/Salutatorians and Honor Students
 - 2 copies 2x2 pictures

B. Transferees

A student from other Schools/Colleges seeking admission to Lorma Colleges must:

1. Submit a photocopy of certification of grades/OTR to the registrar's office for evaluation.
2. Comply with the existing admission, retention and promotion policies of the CON.
3. Submit the following documents:
 - Transfer credential.
 - Certified True Copy of Grades.
 - Certificate of Good Moral Character.
 - 2 copies 2 x 2 ID picture.
 - Photocopy of the NSO birth certificate / marriage certificate.

C. Foreign/ Dual Citizen Students

Additional requirements to be submitted by

1. **Foreign student:** OTR, Study Permit and a photocopy of Birth Certificate, Student Visa, Passport and ACR/I- CARD.
2. **Dual Citizenship:** OTR, and a photocopy of Birth Certificate, Passport and Certificate of Recognition.

Admission Procedure

1. Take and pass the Career Guidance Evaluation Examination.
2. Personal Interview.
3. Certification of Eligibility for admission from the Dean.
4. Submit all requirements to the registrar's office.

II. PROMOTION AND ACADEMIC RETENTION POLICIES

A. General Provision

1. It is the desire of the College of Nursing to promote the student to the next level if all subjects enrolled are passed.
2. Applicants will undergo career guidance evaluation examination and only those who will pass it will be considered to enrol in nursing.
3. To be promoted to the next level, the students should obtain:

- a. a general weighted average of 80%
 - b. a grade of 80% in nursing subject, lecture part.
4. Warning status will be given to students with:
 - a. less than 80% general weighted average
 - b. less than 80% grade in nursing subject lecture regardless of general weighted average.
 5. Students will be considered out from the department for the following reasons:
 - a. three consecutive warning for not meeting the required general weighted average and grade in nursing subject.
 - b. 50% and above subjects dropped/failed
 - c. conduct unbecoming of students like
 - i. Immorality
 - ii. Dishonesty
 - iii. Stealing
 - iv. Involvement in mauling and fist-fight incidents outside the campus
 - v. Vandalism
 - vi. Cheating
 - vii. Destruction of school properties
 6. A memorandum of understanding will be signed on the first warning in the presence and with conformity by parents to indicate dismissed in the following conditions:
 - a. warning status in three consecutive semester (including summer)
 - b. cumulative 5 warnings

B. Special Provisions

1. A student with deficiencies of subjects may be allowed to join the capping badging & candle lighting ceremony during Level I summer.
2. Medical Examination
 - Medical examination is a requirement for enrolment in Level I (second semester), Level II (summer) and Level III (before affiliations).
 - All examinations shall be done in the Lorma Medical Center.
 - Medical examination forms are available at the school clinic.
 - Medical examination shall include: Chest X-ray; Pregnancy test; Urinalysis; Fecalalysis; Complete blood count; Hepatitis profile; and Physical Examination.
3. A graduating student shall be allowed to take the 1st batch Nurses' Licensure Examination with the following considerations:
 - He/She obtains at least 75% in the comprehensive examinations.
 - He/She must have at least 80% rating in the pre-board examination.
 - He/She has at least 80% General Weighted Average in Level IV subjects, both 1st and 2nd Semester.
 - He/She has completed the major and minor OR, handled and assisted delivery and cord care cases.
 - ***Second Batch Board takers are required to undertake the enhancement program and pass pre-board examination.
4. For legal consideration, a student who will not be scheduled for the 1st batch of the Nurses'

Licensure Examination is provided a waiver to be signed by parents.

III. GRADING SYSTEM

Grades are determined by computing a student's performance over the term for lecture and laboratory. A failing grade may be given to a student who does not meet attendance requirement.

T H E O R E T I C A L E X P E R I E N C E

1. The department adopts the following for its grading system:
2. The transmutation table is based on the 60/40 formula which basically means that the passing rate for a 100-item test is 60. This will apply both to theoretical and clinical experiences.
Grades of students will be computed as follows:

Class Standing:

$$\frac{\text{Total Score}}{\text{Total \# of items}} \times 60 + 40 = 100\%$$

PRELIMINARY RATING:

$$\frac{\text{Total Class Standing} \times 2 + \text{Exam}}{3} = 100\%$$

MIDTERM RATING:

$$\frac{\text{Total Class Standing} \times 2 + \text{Exam}}{3} = 100\%$$

FINAL RATING:

$$\frac{\text{Total Class Standing} \times 2 + \text{Exam}}{3} = 100\%$$

FINAL, FINAL GRADE:

$$30\% \text{ prelim grade} + 30\% \text{ midterm grade} + 40\% \text{ final Grade} = 100\%$$

For professional nursing subjects like health care and NCM subjects the final grade is computed as follows

$$\begin{aligned} & 80\% \text{ of the Final Grade (30\%PR + 30\% MR + 40\%FR)} \\ & + \quad \underline{20\% \text{ of the Comprehensive Exam}} \\ & 100\% \text{ Final Final Grade} \end{aligned}$$

C O M P R E H E N S I V E E X A M I N A T I O N

The College of Nursing shall schedule and administer two comprehensive examinations before ending each semesters of the school year. The examination includes all nursing subjects from previous levels and of current level. The exam contains at least 100

items evaluating student's learning. The 20% of comprehensive exam rating will be added to the 80% of the major nursing subject grade.

RELATED LEARNING EXPERIENCES

A. Hospital :

Competencies – 50%

Requirement – 50%

Drug recitation	15 points
Assignments	20 points
Bedside NCP	25 points
Journals/Articles/etc	20 points
NCP	30 points
Case Study	50 points
Diary	20 points
Quizzes	30 points

B. Skills Laboratory

Knowledge 30%

Skills 60%

Attitude 10%

A Community Health Nursing

Competencies 40%

Attitudes, Conduct 20%

Requirements 40%

80% Shifting/Rotation Grade

+ 20% RLE Exam

100

Note: Nursing Care Management (NCM) subjects consist of Nursing Theory and Related Learning which have separate grades. If a student fails either subject, for example, in nursing theory and pass related learning experiences, he will repeat the nursing theory but not the RLE. He will be delayed for a year.

Subjects with Pre-requisites & Co- requisites

Subjects	Co-Requisites	Pre-Requisites
NCM 100	- Anatomy and Physiology - Biochemistry	General Chemistry TFN
Health Assessment		TFN, Gen. Psychology, Anatomy & Physiology Biochemistry & NCM 100
Community Health Nursing		NCM 100, TFN, Health Assessment

Microbiology		Gen. Chemistry, Anatomy & Physiology
NCM 101	Microbiology & Parasitology	NCM 100, Health Assessment, Anatomy & Physiology
NCM 102	Pharmacology, Nutrition and Diet Therapy	NCM 101
Nutrition & Diet Therapy		Gen. Chemistry, Biochemistry, Anatomy & Physiology, Microbiology & Parasitology
Pharmacology	NCM102	Math , Gen. Chemistry , Anatomy & Physiology
NCM 103		NCM102
NCM 104		NCM103
NCM 105	NCM 104	Gen. Psychology, NCM103
Bioethics		Logic and Philosophy of Man
Informatics		College Algebra
Nursing Research 1		Biostatistics
NCM106		NCM 104, NCM 105
NCM107- A	NCM 106	NCM 104, NCM 105
NCM107-B		NCM 107-A
Nursing Research 2		Nursing Research 1
Competency Appraisal 1		NCM 105, NRes 1
Competency Appraisal 2		CA1, NCM 106, Nres 2
Intensive Nursing Practice		All Professional Subjects
Elective 1		NCM 101, NCM 102
Elective 2		All Professional Subjects